

18th March 2024

Dear Parents and Carers,

We are very excited to announce our Extra-Curricular Clubs offer for the Summer Term!

As always, there are teachers, teaching assistants, sports coaches and musicians leading a range of sporting, creative, outdoors and academic clubs.

This is the third block of clubs:

Eight weeks starting the week beginning 22nd April (5 weeks before half term and 3 weeks after). **Please note that we will not run clubs on Tuesday 30th April due to staff training.**

You must register your child on ParentPay in order for them to participate in a club. There will be a nominal charge of **£15 per child per club** for each eight week block. If you are unable to pay, please contact the School Office before Tuesday 26th March. This will be dealt with in confidence. If your child is in receipt of Pupil Premium, the cost of after school clubs may be covered by the Pupil Premium Grant. We will refund any payments made for after school clubs for children in receipt of Pupil Premium unless you contact the School Office by Wednesday 27th March to advise that you do not wish this to happen.

While we endeavour to accommodate children in the clubs of their choice, it is impossible for everyone to be able to attend their first choice clubs. This term, there are 18 clubs available, with different clubs for different year groups on different days. Please see the attached list and discuss with your child which one(s) would be their preferred clubs to attend. **Please note that the deadline for signing up for clubs is Wednesday 27th March and that we will not be able to facilitate children signing up after the deadline.**

We are pleased that we are continuing to offer our performing arts club, run by Rattle n Roll who lead performance clubs in a number of schools across the country. This club will be completely organised by the company themselves, not the school, so please see the attached letter for more information about cost and how to sign up from Wednesday at 7pm.

System for signing up for clubs- please read carefully:

Day One- Wednesday 20th March 7pm-Thursday 21st March 7pm

The Kirkstead Education Trust

Company Number: 08977173



OFFICIAL MEMBER

Please only register each of your children for **one after school club place on ParentPay**. Following a suggestion from a parent, this will mean that everyone gets the chance to apply for one club before all the spaces are filled.

If you apply for more than one place for your child on this day, we will remove your child from one of the clubs and refund your money.

This will hopefully reduce the possibility of one child being able to be signed up for multiple clubs when another child is unable to sign up for the club of their choice. You will, however, be able to sign up for one club on ParentPay **and** Rattle n Roll, provided there are sufficient spaces available.

Day Two- Thursday 21st March 7pm onwards

You may register your child for additional clubs.

Numbers for each club will be set up on ParentPay and, once a club's limit has been reached, it will no longer display as an available option

Places will be available on a first come first served basis. Please note that availability of clubs has to be set up manually which may take 15-20 minutes from 7pm ie all clubs will not be available exactly at 7pm.

Children are expected to make a commitment to their chosen activity for the term. If they choose to withdraw due to exceptional circumstances, a note to the teacher leading the club is required. No refunds will be issued. **If your child is unable to attend on a particular day due to a prior appointment, please inform the teacher or School Office.**

Provision for the unavoidable cancellation of after school activities

Whilst every effort is made to avoid doing so, it is sometimes necessary to cancel an after school activity and, where possible, we will inform you and the children in advance. Should this happen at short notice, we need to know what arrangements you wish to make for your child. There are no refunds for cancelled clubs. If appropriate, we will use the text messaging service to communicate the cancellation of clubs.

In the event of an activity being cancelled at short notice, your child could:

- Go home alone at 3.15pm (Years 5 and 6 only)
- Walk round to the Infants to be collected from there
- Wait at school until collected at the end of the allocated activity time
- Go straight to Elm Cottage by prior arrangement

****Please indicate your preference for each After School club on ParentPay.****

Thank you for your support and understanding.

Yours faithfully

Tracy Kendrick